

**Rochelle Park Board of Education
Regular Meeting-6:00 P.M.
December 13, 2018**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Scott Kral		
Mrs. Dimitria Leakas		
Mrs. Geraldine Minichetti		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others present:

- Dr. Richard Brockel, Acting Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include: _____

Litigious Matters.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

IV. Flag Salute

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**ROCHELLE PARK BOARD OF EDUCATION RESOLUTION
IN RECOGNITION AND APPRECIATION FOR
Dimitria Leakas**

WHEREAS, Dimitria Leakas has served as President and Board Trustee with the Rochelle Park Board of Education from January 2013 through December 2018. During this time she has committed herself and served to the operation of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1; and

WHEREAS, her personal commitment to a quality education, her valued participation in establishing effective policies, and her readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

WHEREAS, the Members of the Board of Education and the community appreciates and hereby recognizes her commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and

NOW THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Dimitria Leakas as Board President and Board Trustee of the Rochelle Park Board of Education; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Dimitria Leakas’ recognition shall be so noted in the minutes and become a part of the permanent record of the district; and

BE IT FINALLY RESOLVED, that the Rochelle Park Board of Education wishes Dimitria Leakas every success during the coming years.

Motion by _____, second by _____,
Roll Call

MT SK DL GM GS LW TJC

**ROCHELLE PARK BOARD OF EDUCATION RESOLUTION
IN RECOGNITION AND APPRECIATION FOR
Geraldine Minichetti**

WHEREAS, Geraldine Minichetti has served as a Board Trustee with the Rochelle Park Board of Education from November 2017 through December 2018. During this time she has committed herself and served to the operation of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1; and

WHEREAS, her personal commitment to a quality education, her valued participation in establishing effective policies, and her readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

WHEREAS, the Members of the Board of Education and the community appreciates and hereby recognizes her commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and

NOW THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education, on behalf of your colleagues, our teachers and our students, acknowledges the efforts of Geraldine Minichetti as Board Trustee of the Rochelle Park Board of Education; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, Geraldine Minichetti's recognition shall be so noted in the minutes and become a part of the permanent record of the district; and

BE IT FINALLY RESOLVED, that the Rochelle Park Board of Education wishes Geraldine Minichetti every success during the coming years.

Motion by _____, second by _____,
Roll Call

MT SK DL GM GS LW TJC

- VI. Report of the District Auditors**
- VII. Acting Superintendent's Report**
- VIII. Director of Curriculum and Instruction's Report**
- IX. Principal's Report**
 - **PTO**
- X. Business Administrator's Report**
- XI. Reports – Board Committee Reports**

2018 School Year

Committees	Chairperson	Co-Chairperson
Personnel/Negotiations	Gerard Sorrentino	Matt Trawinski, Teresa Judge Cravello
Business, Finance, and Transportation	Teresa Judge Cravello	Scott Kral, Matt Trawinski
Curriculum, Instruction, Assessment, and Technology	Dimitria Leakas	Geraldine Minichetti, Layla Wuthrick
Special Education	Layla Wuthrick	Dimitria Leakas, Geraldine Minichetti
School & Community Relations	Geraldine Minichetti	Layla Wuthrick, Teresa Judge Cravello

Building/Grounds/Safety	Matt Trawinski	Scott Kral, Gerard Sorrentino
Policy/ Legislative	Scott Kral	Teresa Judge Cravello, Gerard Sorrentino

Board Liaison Assignments:

NJSBA/ BCSBA - Geraldine Minichetti
 Joint Boards- Dimitria Leakas
 Municipality- Teresa Judge Cravello

XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on agenda items specifically addressed in this agenda. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to three (3) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at ____P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, second by _____, to close public comment at ____P.M.

Roll Call

MT SK DL GM GS LW TJC

XIV. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R6

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- November 5, 2018 Special & Executive Meetings**
- November 12, 2018 Special & Executive Meetings**

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of November 2018 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	505	1-2 nd Grader	1-1 st Grader
Hackensack H.S.	132.5		1-5 th Grader
Academies/Tech. Schools	27		1-7 th Grader
Totals	661.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9057	Possible Days	972
Days Present	8580	Days Present	936
Days Absent	477	Days Absent	36
% Present	94%	% Present	96%
% Absent	6%	% Absent	4%

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of November 2018 for the Rochelle Park School District.

Fire Drill November 26, 2018
Security Drill November 15, 2018

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for November 2019 on behalf of the Rochelle Park School District.

November 2019

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: N/A
Number of Incidents determined to be HIB: 0

POLICY #0134 - BOARD SELF-EVALUATION

R5. RESOLVED: that the Board of Education has compiled and discussed the Board's Self-Evaluation and has completed all requirements of Policy #0134.

POLICY #5120 NEEDS ASSESSMENT PUPILS

R6. RESOLVED: that on the recommendation of the Acting Superintendent, the Board of Education approves the following special education placements and related services for the 2018-2019 school year.

Home instruction for the following students:

CASE # 000016090
CLASSIFICATION: Emotionally Disturbed
TUITION: \$56.19/ hour for up to 10 hours per week for 3 weeks

CASE#000013055
CLASSIFICATION: Autistic
TUITION: \$56.19/hour retroactive to August 1, 2018

Home instruction May 1, 2018-June 30, 2018
CASE#000013055
CLASSIFICATION: Autistic
TUITION: \$56.19/hour

CASE # 000100006
CLASSIFICATION: Autistic
PLACEMENT: New Bridges-Bergen County Special Services
ESY TUITION: \$7,800.00
ESY RELATED SERVICES: 1:1 aide \$7,500.00

CASE #0000000088
CLASSIFICATION: Preschool Disabled
PLACEMENT: Washington South-Bergen County Special Services
ESY TUITION: \$7,800.00

CASE # 9707213628
CLASSIFICATION: Autistic
PLACEMENT: Felician College 18-21 program
EFFECTIVE: 7/2/18-6/30/18
TUITION: \$60,442.22
ESY: included
RELATED SERVICES: N/A

Previously approved change in PT amount only
CASE # 9457382021
CLASSIFICATION: Mild Intellectual Disability
PLACEMENT: Cresskill Public School
TRANSPORTATION: Region V
TUITION: \$59,606
RELATED SERVICES: Speech 1x/week \$60.00
 OT 1x/week \$60.00
 PT 1x/week \$60.00
ESY: \$5,961.00
ESY related services: OT 1x/week 460.00
 PT 1x/week \$50.00

Previously approved change to related services amount only
CASE # 5061
CLASSIFICATION: Multiply Disabled
PLACEMENT: Ridgewood Public Schools
TRANSPORTATION: NA
TUITION: \$369.59 per day
RELATED SERVICES:
Speech 3x/20 mins per week @\$102. per hr

Speech group 1x/30 min per week @\$102.00 per hour
 OT Individual 1x/30 mins per week @\$111.00 per hour
 OT Group 1x/30 mins per week @\$111.00 per hour
 PT Individual 2x/30 mins per week @\$111.00 per hour
 Aide shared aide @\$125.25/day

R1-R6

Motion by _____, seconded by _____
 Roll Call
 Motion Carried

PERSONNEL RESOLUTIONS P1-P11
POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Acting Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Maria Leccese	Do More for Students by Doing Less for Students	January 14, 2019	\$269.00
Ellen Lender	Oppositional, Aggressive, attention-seeking & Uncooperative Children, Teens and Young Adults	January 25, 2019	\$100.00
Cheryl Jiosi	NJASBO Accounting and Audit Checkup workshop	January 15, 2019	\$100.00
Cheryl Jiosi	NJASBO Pension Review & Update	February 5, 2019	\$100.00
Cheryl Jiosi Malvina Leka	NJASBO Purchasing	March 21, 2019	\$100 per registration
Cheryl Jiosi	NJASBO Preparing for the 18-19 Audit	April 11, 2019	\$100.00
Malvina Leka Ellen Kobylarz	NJASBO Administrative Assistant Program	May 9, 2019	\$100 per registration
Donna Centrella Ellen Kobylarz Malvina Leka	Genesis Training	December 17, 2018	No Cost to the district for registration

POLICY#4111- HIRING CERTIFIED PERSONNEL

P2. RESOLVED, upon the recommendation of the Acting Superintendent that the Board of Education appoints Nicole Tagerty to the position of Leave Replacement Speech Specialist (no benefits) from January 7, 2019 until the end of the 2018-2019 school year on MA Step 1 at a pro-rated salary of \$59,580.00.

P3. RESOLVED: on the recommendation of the Acting Superintendent that the Board of Education approves the following persons named to the School Improvement Panel (ScIP) and District Evaluation Advisory Committee for the 2018-2019 school year.

- Dr. Richard Brockel**
- Mr. Michael Alberta**
- Mrs. Cara Hurd**
- Mrs. Jennifer O'Brien (Art)**

Mrs. Theresa Roman
Mrs. Angela Jacobus
Mrs. Lisa Fletcher
Mrs. Christine Raimondi

P4. RESOLVED: on the recommendation of the Acting Superintendent that the Board of Education approves the following persons named to the School Safety Committee for the 2018-2019 school year.

Mr. Michael Alberta
Mrs. Cara Hurd
Mrs. Cheryl Jiosi
Mr. Rexhep Leka
Ms. Krystle Hughes
Mrs. Sheryl Meyers
Mrs. Joan Gutkowski
Mrs. Emily Kotwica

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

P5. RESOLVED: on the recommendation of the Acting Superintendent, that the Board of Education approve Hoda Ismail to the list of Substitute Classroom Assistants starting November 29, 2018 until the end of the 2018-2019 school year at a rate of \$10.05 per hour.

P6. RESOLVED: on the recommendation of the Acting Superintendent, the Board of Education accepts the resignation of Jessica DeFalco from the Rochelle Park School District effective December 21, 2018 as a Cafeteria/Playground aide.

P7. RESOLVED: on the recommendation of the Acting Superintendent, the Board of Education accepts the resignation of Mary Pichardo from the Rochelle Park School District effective December 21, 2018 as a Cafeteria/Playground aide.

P8. RESOLVED: upon recommendation of the Acting Superintendent, that the Board of Education approves Jessica DeFalco as a part- time Classroom Assistant (no benefits) for the remainder of the 2018-2019 school year, start date January 2, 2019 at \$19.80 per hour, not to exceed 28 hours a week.

P9. RESOLVED: upon recommendation of the Acting Superintendent, that the Board of Education approves Mary Pichardo as a part- time Classroom Assistant (no benefits) for the remainder of the 2018-2019 school year, start date January 2, 2019 at \$19.80 per hour, not to exceed 28 hours a week.

P10. WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") currently employs an Interim Assistant Superintendent; and
WHEREAS, the Board has determined to abolish the position of Assistant Superintendent for reasons of economy and efficiency, effective December 31, 2018.
NOW, THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the position of Assistant Superintendent effective December 31, 2018.
BE IT FURTHER RESOLVED, that the Board hereby terminates the Employment Agreement with Richard J. Brockel, Ed.D., Interim Assistant Superintendent/Acting Superintendent effective December 31, 2018.

P11. BE IT RESOLVED that the Rochelle Park Board of Education (hereinafter referred to as the "Board") appoints Richard Brockel, Ed.D. (hereinafter referred to as "Dr. Brockel"), as the Interim Superintendent of Schools for the Rochelle Park School District effective January 1, 2019 and expiring in accordance with the terms of the Employment Agreement between the Board and Dr. Brockel.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Dr. Brockel for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dr. Brockel.

P1-P11

Motion by _____ seconded by _____

Roll Call

MT SK DL GM GS LW TJC

FINANCE AND INSURANCE-RESOLUTIONS F1-F4
POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the December 2018 Bill List, attached and listed below:

Fund	Total Expenditures
10 – General Fund	\$791,983.21
20 – Federal Grant	\$.00
30 – Referendum Account	\$.00
60 – Cafeteria	\$.00
61 – Afterschool Program	\$.00
Total	\$791,983.21

ATTACHEMENT

F2. RESOLVED: that the Rochelle Park Board of Education authorizes a check run for the month of December 2018 with the amounts to be approved at the January 2019 meeting.

POLICY #6510 – PAYROLL AUTHORIZATION

F3. RESOLVED: that the Rochelle Park Board of Education approves the November 2018 payroll as follows:

Payroll Month	November
Fund	Gross Payroll
Fund 10 – Current Fund	\$505,716.71
Fund 20 - Grants	\$4,518.50

Fund 61 - Latchkey	\$15,381.15
Total Wages	\$525,616.36

F4. WHEREAS, on March 14, 2013, Governor Chris Christie signed P.L. 2013, c.38, which requires direct deposit for all State employee compensation on and after July 1, 2014 and allows counties, county colleges, municipalities, and local school districts to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014 into law;and

WHEREAS, the implementation of Direct Deposit of compensation will benefit the School District through both operational efficiencies and cost savings; and

WHEREAS, the Rochelle Park Board of Education desires to implement this system as part of its payroll account procedures for all School District employees; and

NOW THEREFORE, BE IT RESOLVED by the Rochelle Park Board of Education In the County of Bergen, State of New Jersey, as follows:

1. The Rochelle Park Board of Education authorizes the Business Administrator/Board Secretary to implement a system for direct deposit of net pay for all employees, pursuant to P.L. 2013 c. 38. This implementation shall become effective January 1, 2019.

2. The Business Administrator/Board Secretary shall take all further action necessary to effectuate the direct deposit of net pay for all employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee.

3. The Board shall make available for such employees who have net pay directly deposited as described hereinabove, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.

F1-F4

Motion by _____, second by _____,

Roll Call

MT SK DL GM GS LW TJC

XV. Presentation by the District Architect Mr. Al Zaccone

XVI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to three (3) minutes in duration. The Public Forum will be limited to one (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ pm.
Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ pm.
Roll Call

MT SK DL GM GS LW TJC

XVII. Announcements

The Reorganization Meeting will be held on Thursday, January 3, 2019 at 7:00 P.M. in the Media Center.

XVIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ PM

MT SK DL GM GS LW TJC